



## APPLICATION FOR RESIDENCY

### PERSONAL INFORMATION

Applicant's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address \_\_\_\_\_

Telephone Number/cell number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_

Birthplace \_\_\_\_\_

County of Residence \_\_\_\_\_ How long \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Occupation (previous, if applicable) \_\_\_\_\_ Retired \_\_\_\_\_

Military Service: Yes No Branch of Service: \_\_\_\_\_

Marital Status (check one) Single Married Widowed Divorced

Spouse's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Occupation (previous, if applicable) \_\_\_\_\_

Social Security # \_\_\_\_\_

Anniversary Date \_\_\_\_\_

Email \_\_\_\_\_ Phone Number \_\_\_\_\_

### PETS

Do you own any pets? \_\_\_\_\_ If yes, please indicate: Dog Cat Other \_\_\_\_\_

If you own pet(s), Otterbein requires a non-refundable pet fee prior to occupancy.

**FAMILY INFORMATION**

**EMERGENCY CONTACTS:** Children or other family members, friends, trust officers, attorneys in sequence to be notified in case of emergency.

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**1st CONTACT** - Person to be contacted regarding information relating to your care:

(Indicate Mr., Mrs., Miss, Ms., Dr., Rev.)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home Number: \_\_\_\_\_ Business Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

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**2nd CONTACT**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home Number: \_\_\_\_\_ Business Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

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**3rd CONTACT**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home Number: \_\_\_\_\_ Business Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

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**FINANCIAL REPRESENTATIVE: (\*Person/business to receive monthly bills IF other than self)**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home Number: \_\_\_\_\_ Business Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

**FINANCIAL DISCLOSURE:**

*Include copies of all supporting documentation*

**Assets:**

Checking, savings, CDs, money markets, etc.	\$ _____
Stocks, bonds, mutual funds, etc.	\$ _____
Real Estate	\$ _____
Additional Real Estate	\$ _____
Other (Describe _____)	\$ _____
<b>TOTAL</b>	\$ _____

**Monthly Expenses:**

Auto loans	\$ _____
Home mortgage*	\$ _____
*remaining balance on mortgage	\$ _____
Other loans	\$ _____
Credit Cards	\$ _____
Insurance (health, life, auto, long-term care)	\$ _____
Medications	\$ _____
Contributions	\$ _____
Other (Describe _____)	\$ _____
<b>TOTAL</b>	\$ _____

**Monthly Income:**

Social Security	\$ _____
Pensions (Survivorship _____%)	\$ _____
Income from annuities, investments (do not include if listed in assets)	\$ _____
Other (Describe _____)	\$ _____
<b>TOTAL</b>	\$ _____

**Transfers:**

Have you created any trusts? \_\_\_\_\_ Date of trust \_\_\_\_\_

If yes, Type \_\_\_\_\_

Have you transferred assets (i.e. gifts, real estate, bank accounts, etc.) to anyone within the last thirty-six (36) months (3 years)? \_\_\_\_\_

To \_\_\_\_\_ Asset \_\_\_\_\_

**HEALTH INSURANCE:**

List health and prescription drug insurance (provide copies of the front and back of all health insurance cards):

**Medical Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

**Prescription Drug Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

**HMO's or others:** \_\_\_\_\_ Policy Number \_\_\_\_\_

**Medicaid Number:** \_\_\_\_\_ Policy Number \_\_\_\_\_

**Long Term Care Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

Daily Benefit (nursing) \$ \_\_\_\_\_ Daily Benefit (assisted living) \$ \_\_\_\_\_ Monthly Premium \$ \_\_\_\_\_

Yes      No      Plan A Policy Number \_\_\_\_\_

**COMPLETE BELOW FOR SPOUSE**

List health and prescription drug insurance (provide copies of the front and back of all health insurance cards):

**Medical Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

**Prescription Drug Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

**HMO's or others:** \_\_\_\_\_ Policy Number \_\_\_\_\_

**Medicaid Number:** \_\_\_\_\_ Policy Number \_\_\_\_\_

**Long Term Care Insurance:**      **Yes**      **No**

Company \_\_\_\_\_ Policy Number \_\_\_\_\_

Daily Benefit (nursing) \$ \_\_\_\_\_ Daily Benefit (assisted living) \$ \_\_\_\_\_ Monthly Premium \$ \_\_\_\_\_

Yes      No      Plan A Policy Number \_\_\_\_\_

The undersigned person(s) represents that the information contained on this application form and any attached documents are true to the best of his/her/their knowledge and belief. The undersigned person(s) understands that Otterbein Homes will rely upon the information in this application to determine eligibility for residency. The undersigned person(s) understands that the assets and income listed on the application may not be impaired by transfer to someone else.

The undersigned person(s) authorizes Otterbein Homes to contact the sources provided for verification of the information provided on this application.

Photocopies of this release will be binding as the original.

The undersigned person(s) warrant that they can legally give the consent and authorizations made above.

You will be asked to update the information on your application prior to admission.

Name \_\_\_\_\_ Spouse \_\_\_\_\_  
Print Print

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

When complete, please email this to your sales counselor. If you have not yet spoken to a sales counselor, please email to [admissions.cp@otterbein.org](mailto:admissions.cp@otterbein.org).

Otterbein SeniorLife adheres to all regulations as written in The Fair Housing Act and prohibits discrimination because of race, color, national origin, religion, sex (including gender identity and sexual orientation), familial status, and disability, whether it be mental or physical.

